



UCF Board of Trustees

September 27, 2024

Agenda Item

AESC-2: 2024 Textbook and Instructional Materials Affordability Report

Proposed Action

The Board of Trustees, on its consent agenda, is asked to approve the 2024 UCF Textbook and Instructional Materials Affordability Report for submission to the Board of Governors.

Authority for Board of Trustees Action

Florida Statute 1004.085

Board of Governors Regulation 8.003

UCF Regulation 2.032 Textbook Adoption

Supporting Documentation Included

Attachment A: Student Savings

Attachment B: Textbook and Instructional Materials Affordability Report*

(*Please click the link below to access the report)

- [UCF Textbook and Instructional Materials Affordability Annual Report](#)

Facilitators/Presenters

Timothy Letzring, Senior Vice Provost for Academic Affairs

Summary of Key Observations/Recommendations

In accordance with Florida Statute 1004.085, the university is required to annually report to the Florida Board of Governors (BOG) on the accessibility and affordability of textbooks and instructional materials.

Key Observations from the 2024 report include:

- UCF continues to increase savings to students by leveraging various forms of free and reduced costs materials including open education resources and library materials.
- UCF students saved \$3,018,555 through the Library Resource program and \$2,312,956 in Open Educational Resources savings, both increases over last year's savings.
- 75% of UCF course sections used low or no cost materials.

Additional Background

The 2024 report addresses:

- Accountability for having instructional materials posted 45-days before start of semester.
- Textbook and instructional materials selection process for high enrollment general education courses
- Number of courses using no cost or low-cost textbooks and instructional materials
- University initiatives designed to reduce textbook and instructional materials costs
- University policies for the posting of textbooks and instructional materials
 - Searchable website with published list of required and recommended textbooks and instructional materials
 - Searchable website with published list of course syllabi for general education core courses
 - Information included on published list of required and recommended textbooks and instructional materials; and
 - Information included on published list of course syllabi for general education courses.

Implementation Plan

Submission of approved report to the BOG by September 30, 2024.

Resource Considerations

N/A